**RAZA MOHAMMED BAGKARI**

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**Aspiring to seek assignments in Sales with an organization of high repute**

**Location Preference:Mumbai**

**SUMMARY**

* B.COM from G.R. Patil, from Mumbai University; with 3years experience in Event Management, Interior Designing and Sales currently associated with Syscom Linear Traders.
* Comprehensive problem solving abilities, excellent verbal and written communication skills etc
* Possess the ability to build strong business relationships with individual and clients.
* Proficient at building productive relationship, resolve complex issues and win customer loyalty; committed towards increasing revenue, maximizing performance and providing the highest levels of customer service.
* Excellent documents management abilities and reporting skills.
* Conversant with basics MS Office, and Internet Applications.

**AREA OF EXPOSURE**

Event Management ~Sales ~ Interior Designing

**ORGANIZATION SCAN**

**Since March’17Syscom Linear Traders as Sales Executive**

**Job Profile:**

* LeadGeneration through various sources like electronic and print media.
* Calling prospective customers to know their requirements and inform them about company’s various products.
* Meeting prospective customers and briefing them about Company’s various products.
* Convincing the customer for work order.
* Executing the work order as per client requirement.
* Assuring delivery of products to attain customer satisfaction.
* Maintaining relationship with client to create goodwill of the Company.
* Follow up with client for payment as per agreed terms and conditions.

**Aug’16- March’17Mediconz International| Designer**

**Job Profile:**

* Meeting with clients to know their requirements.
* Designing Hospitals as per client request in least possible time.
* Discussing final blueprint with client and finalizing the same.
* Laisioning with different departments to get the work started.
* Taking feedback from client while work in progress to assure customer satisfaction.
* Final billing to project after customer satisfaction.

**PROJECTS**

Event Management- Supervising and Arranging Events as per client requirement.

**SCHOLASTICS**

2016 B.COM from G.R Patil College of Commerce, from Mumbai University

2012 12thfrom St. Mary Junior College Maharashtra Board

2010 10th from S.S.C, Abdullah Patel English High School, Maharashtra Board

**IT SKILLS**

* Well versed with Microsoft Word, Excel and PowerPoint and Internet Applications

**PERSONAL SNIPPETS**

Date of Birth : 12.11.1993

Languages Known : English, Hindi & Marathi

Hobbies :Reading, Dancing & listening music.